

Municipal Corporation Shimla (MCS)

E-Procurement Notice

INVITATION FOR BIDS (IFB)

1. The Executive Engineer, (R&B) M.C. Shimla, on behalf of Commissioner M.C. Shimla invites the online bids on item rate, in electronic tendering system, in 2 Cover System for the under mentioned civil works from the contractors/firms of an appropriate class enlisted with HPPWD as per his/her class of enlistment should be allowed.

Sr. No.	Name of work	W No.	Amount put to tender (Rs.)	Earnest Money (Rs.)	Cost of tender (Rs.)	Time Limit
1	Construction of Park near Khanna Lodge at TutiKandi in ward no 10 (SH Construction of Park and Providing and Fixing Playing instruments) under Shimla Smart City Mission	10	9,08,772/-	18,200/-	350/-	Three months
2	Construction of park at Dakshin Vihar near Khanna House in ward No 18 Engine Ghar (SH Construction of Park, Providing and Fixing Playing instruments) under Shimla Smart City Mission	18	5,80,865/-	11,700/-	350/-	Three months
3	Construction of Park below Thakur niwas in ward No 25 under Shimla Smart City Mission	25	9,61,449/-	19,300/-	350/-	Three months
4	Construction of park adjoining to car parking Chotta Shimla in ward No 28 (SH Construction of Park, Providing and Fixing Playing instruments) under Shimla Smart City Mission	28	10,06,880/-	20,200/-	350/-	Three months

5	Construction of Park Near Block no 9 and Block no 10 of SDA Colony in Vikas Nagar in ward no 29 (SH Construction of Retaining wall, Providing and Fixing M S Railing and Playing instruments etc) under Shimla Smart City Mission	29	6,06,489/-	12,200/-	350/-	Three months
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2. **Availability of Bid Document and mode of submission:** The Bid document is available online and bid should be submitted in online mode on website: <https://hptenders.gov.in> Bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in Municipal Corporation Shimla may obtain the same from the website: <https://hptenders.gov.in> Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the digital signature issued from authorized CAs can use the same in this tender.

3. **Key Dates:**

(i)	Date of Online Publication	12.07.2021	05.00 PM
(ii)	Document Download Start Date	12.07.2021	05.00 PM
(iii)	Bid Submission End Date	17.07.2021	05.00 PM
(iv)	Physical Submission of EMD and Cost of Tender Document	18.07.2021	02.00 PM
(v)	Date of Technical Bid opening, Evaluation of Technical Bid followed by Opening of Financial Bid.	18.07.2021	03.00 PM

4. **SCOPE & SPECIFICATION OF WORK:** The scope and specification of work shall be as detailed in BOQ.
5. **TENDER DETAILS:** The Tender Documents shall be uploaded online in 2 Cover:
 (i) Cover-1: shall contain scanned copies of all "Technical Documents/ Eligibility Information". (ii) Cover-2: shall contain "BOQ/Financial Bid", where contractor will quote his offer for each item.

6. **SUBMISSION OF ORIGINAL DOCUMENTS:** The bidders are required to submit (a) original demand draft towards the cost of bid document and (b) original bid security/Earnest Money Deposit (EMD) and other Technical Documents in O/o Executive Engineer, Road & building Department M.C. Shimla, H.P. as specified in Key dates Sr. No. 4 on Tender Opening Date, failing which the bids will be declared non-responsive.

7. **BID OPENING DETAILS:** The bids shall be opened on **18.07.2021** at 03.00 PM in the office of Executive Engineer, R&B M.C. Shimla H.P. by the authorized officer. In their interest the tenderer are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

3. **FINANCIAL EVALUATION:** Financial proposals shall be opened only for Technically Qualified Bidders. Bidders shall be required to quote rates for the complete scope of work as detailed in BOQ. The bidder shall quote on item rate basis against the items mentioned in the BOQ. Bidder with the lowest quote rate shall be declared L-1 bidder.

9. **GENERAL CONDITIONS:**

- (i) Tenders are to be submitted only on MC forms/BOQ. The documents consisting of the detailed specification, schedule of quantities of various items of work, and the conditions to be complied with can be downloaded or viewed online from the portal <https://hptenders.gov.in> on the date(s) & time given against key dates above by the contractors/firms registered on the website.
- (ii) Tenders can be uploaded on web site up to date shown/given above and opened on the date and time shown in key dates.
- (iii) Canvassing/compartmentalization are strictly prohibited and the tenders submitted by the contractors who resort to same shall be liable for rejection.
- (iv) The contractors/firms must quote the rates as per format of BOQ should be worked out and the requisite totals be given.
- (v) The contractors should read the specification carefully before submitting the tender.
- (vi) If it is found that the tender is not submitted in proper manner or contains too many corrections of absurd rates or amounts it would be open to take suitable action against the tenderer.
- (vii) The acceptance of a tender after opening will rest with the Executive Engineer, who does not bind himself to accept the lowest tenders and reserve to himself the right to reject any or all of the tenders received without assigning any reason. All the tenders in which any of the

- prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- (viii) If in check there are differences between the rate quoted by the contractor in words and in figures or in the amount worked out by him, the following procedure shall be followed.
- a. Where there is a difference between the rates in figure and in words, the rates, which correspond to the amount of an item worked out by the contractor, shall be taken as correct.
 - b. When the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figure or in words, then the rate quoted by the contractor in words shall be taken as correct.
 - c. When the rate quoted by the contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the contractor shall be taken as correct and not the amount.
- (ix) It is in the interest of the contractor that he visits the site of work and acquaints himself with conditions prevalent there before submitting his tender, as no claim whatsoever shall be entertained once tender has been submitted.
- (x) Ambiguous/telegraphic/Conditional tenders or tenders by Fax/E-mail shall not be entertained/considered in any case.
- (xi) On acceptance of the tender, the name of the authorized representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
- (xii) The time allowed for completion of the work as shown above shall be reckoned from the seventh day of the date of written orders to commence the work, by the Engineer-in-charge.
- (xiii) The earnest money shown above will be received in shape of Fixed Deposit Receipt (FDR) of a Nationalized bank duly pledged in the name of Executive Engineer, R&B, M.C. Shimla and Cost of tender will be received in shape of Demand Draft drawn in favour of Executive Engineer, R&B, M.C. Shimla. Exemption of bid money shall not be allowed.
- (xiv) The tenders of those contractors who do not deposit the Earnest Money and Cost of tender in the prescribed manner will not be opened and will be summarily rejected.
- (xv) In case where a tenderer was lowest or other than the lowest & whose offer has been accepted, either withdraws the offer or fails to commence the work on written order of the Executive Engineer, the earnest money so deposited by the tenderer shall stand forfeited.
- (xvi) Earnest money of L1, L2 and L3 shall be retained for a period of 120 days.

- (xvii) Other details can be seen in the bidding documents. The officer inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.
- (xviii) The contractors/firms must maintain a wage register/Mustrol at the site of work place and it should be verified from time to time by the inspecting authorities, alongwith any award of work order/documents. Any default by the contractor will render him in-eligible for future participation in the tendering process, for failure to comply with the mandate of the provident fund organization and for furnishing wrong information.
- (xix) The contractors/firms shall abide by all the terms and condition laid down in the tender Form MW-7. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement annexed as Annexure-I.
- (xx) The contractors should also see all drawings and specifications and in case of doubt, should obtain required clarification from the Executive engineer, R&B, M.C. Shimla, which may in any way influence his tender as no claim whatsoever shall be entertained for any alleged ignorance therefore, once tender has been opened.
- (xxi) The participation of Dealer /Original Equipment Manufacturer and their authorized Dealer will not be allowed as the works includes Civil work. Only the contractors/firms who is registered with HPPWD for civil work will be allowed to participate in the tendering process. They will purchase equipments/instruments at their own level from the Dealer/Original Equipment Manufacturer and their authorized Dealer and will provide at site. They will also ensure quality of equipments/instruments and will be liable fully for any damage to the equipments/instruments within defect liability period. If any damage is occurred to the equipments/instruments within defect liability period, the contractor/firm will replace these equipments/instruments within 15 days.
- (xxii) No subletting of work is permissible.
- (xxiii) All statuary deductions such as GST/Income Tax/Labour Cess or any other statuary levies as levied by Govt. of Himachal Pradesh or Govt. of India from time to time shall be payable and deducted from the bills of contractor at the prescribed rates and Govt. will not entertain any claim whatsoever on this account.

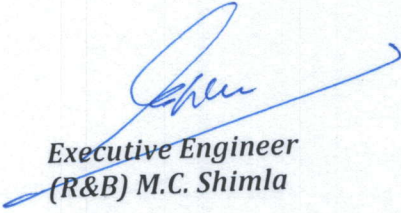
10. **ELIGIBILITY CRITERIA:**

1. Bidders must furnish all the requisite information on the attached Proforma and give the copy of HPPWD Registration/Enlistment, G.S.T.

Number, EPF Number & photocopy of individual/firm PAN Number allotted to them with their application at the time of applying for tender documents. Application will not be entertained without aforesaid documents.

2. Bidder must submit an affidavit to the effect that the contractor/ owner of firm/company has not been blacklisted/ debarred/ banned by any Govt., Semi-Govt. Department, or any other organization in past.
3. Bidder must upload scanned copy of Proforma, E-procurement Notice & Form MW-7 duly signed with the bid online and must submit hard copy of these documents at the time of physical submission otherwise online bid will not be entertained.

The department has right to extend or cancel the bids without declaring any reasons thereof.


**Executive Engineer
(R&B) M.C. Shimla**