

MUNICIPAL CORPORATION SHIMLA

Short Term E-Procurement Notice

INVITATION FOR BIDS (IFB)

1. The Executive Engineer, R&B, M.C. Shimla, on behalf of Commissioner M.C. Shimla invites the online bids on item rate, in electronic tendering system, in 2 Cover System for the under mentioned works from the eligible contractors/firms of an appropriate class enlisted with HPPWD as per his/her class of enlistment should be allowed.

Sr. No.	Name of work	Amount put to tender (Rs.)	Earnest Money (Rs.)	Cost of tender (Rs.)	Time limit
1.	R/O rain damaged drain cum nallah Hira Lal Sharma Niwas via Chandel Niwas to Nalagarh road opposite nallah R/D 0/00 to 0/450 (SH:- C/O drain cum nallah R/D 0/250 to 0/350) in ward No.7	736986	14800	590	Three months
2.	C/O room for Aaganwari Center in parking near Bhusheri House ward No.33 Khalini	582469	11650	590	Three months
3.	C/O Pedestrian Path on existing M.C Nallah from Sector 3 to Sector-4 at RD 0/040 to 0/070 ward No.32 New Shimla	899282	18000	590	Three months
4.	R/M and C/O nallah over path from Chaudhary Niwas via Pathak Niwas, Negi Niwas to B.Ed Hostel near Nalagarh road RD 0/0 to 0/85 (SH:- C/O waster drain water drain and nallah RD 0/40 to 0/85 in ward No.7)	912294	18300	590	Three months
5.	R/O rain damages road from Negi House to Kasot in ward No.3 Kaithu Rd 0/0 to 0/250 (SH:- C/O B/wall between Rd 0/030 to 0/056 mtr)	936196	18800	590	Three months

6.	Repair of nallah from Mamta Niwas to Path crossing below Harish Niwas in Devnagar ward No.29 Vikasnagar (SH:- Repair of 40 mtr channel at Devnagar)	602767	12100	590	Three months
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2. Availability of Bid Document and mode of submission: The Bid document is available online and bid should be submitted in online mode on website: <https://hptenders.gov.in> Bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in Municipal Corporation Shimla may obtain the same from the website: <https://hptenders.gov.in> Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the digital signature issued from authorized CAs can use the same in this tender.

3. Key Dates:

1.	Date of Online Publication	05.07.2025	5.00 PM
2.	Document Download Start Date and End Date	05.07.2025 14.07.2025	5.00 PM upto 5.00 PM
3.	Bid Submission Start Date and End Date	05.07.2025 14.07.2025	5.00 PM upto 5.00 PM
4.	Physical Submission of original EMD, Cost of tender	15.07.2025	Up to 1.00 PM
5.	Bid opening date for Technical Proposals (Online)	15.07.2025	2.00 PM
6.	Date & Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Bidders.	

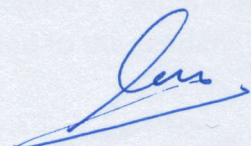
4. SCOPE & SPECIFICATION OF WORK: The scope and specification of work shall be as detailed in BOQ.
5. TENDER DETAILS: The Tender Documents shall be uploaded online in 2 Cover:
(i) Cover-1: shall contain scanned copies of all "Technical Documents/

Eligibility Information". (ii) Cover-2: shall contain "BOQ/Financial Bid", where contractor will quote his offer for each item.

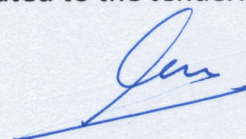
6. **SUBMISSION OF ORIGINAL DOCUMENTS:** The bidders are required to submit (a) original demand draft towards the cost of bid document and (b) original bid security/Earnest Money Deposit (EMD) in the O/o Executive Engineer, Road & building Department M.C. Shimla, H.P. as specified in Key dates Sr. No. 4 on Tender Opening Date, failing which the bids will be declared non-responsive.
7. **BID OPENING DETAILS:** The bids shall be opened on 15.07.2025 at 02.00 PM in the office of Executive Engineer, R&B M.C. Shimla H.P. by the authorized officer. In their interest the tenderer are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
8. **FINANCIAL EVALUATION:** Financial proposals shall be opened only for Technically Qualified Bidders. Bidders shall be required to quote rates for the complete scope of work as detailed in BOQ. The bidder shall quote on item rate basis against the items mentioned in the BOQ. Bidder with the lowest quote rate shall be declared L-1 bidder.
9. As per Govt. Notification No.PW/CTR/32-20Genl Inst-CPWD/2020-37996-38095 dated 13.03.2023 the tenders above 5% will be summarily rejected and tenders amounts below 30% of amount put to tender will also be accepted.

10. GENERAL CONDITIONS:

- (i) Tenders are to be submitted only on MC forms/BOQ. The documents consisting of the detailed specification, schedule of quantities of various items of work, and the conditions to be complied with can be downloaded or viewed online from the portal <https://hptenders.gov.in> on the date(s) & time given against key dates above by the firms/individual registered on the website.
- (ii) Tenders can be uploaded on web site up to date shown/given at Sr. No. No.3(3) and opened on the date and time shown at Sr. No.3(5) above.
- (iii) Canvassing/compartmentalization are strictly prohibited and the tenders submitted by the contractors who resort to same shall be liable for rejection.
- (iv) The contractors/firms must quote the rates as per format of BOQ should be worked out and the requisite totals be given.
- (v) The contractors should read the specification carefully before submitting the tender.



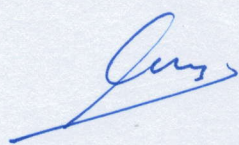
- (vi) If it is found that the tender is not submitted in proper manner or contains too many corrections of absurd rates or amounts it would be open to take suitable action against the tenderer.
- (vii) The acceptance of a tender after opening will rest with the Executive Engineer, who does not bind himself to accept the lowest tenders and reserve to himself the right to reject any or all of the tenders received without assigning any reason. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- (viii) It is in the interest of the contractor that he visits the site of work and acquaints himself with conditions prevalent there before submitting his tender, as no claim whatsoever shall be entertained once tender has been submitted.
- (ix) Ambiguous/telegraphic/Conditional tenders or tenders by Fax/E-mail shall not be entertained/considered in any case.
- (x) On acceptance of the tender, the name of the authorized representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
- (xi) The time allowed for completion of the work as shown above shall be reckoned from the seventh day of the date of written orders to commence the work, by the Engineer-in-charge.
- (xii) The earnest money shown above will be received in shape of Fixed Deposit Receipt (FDR) of a Nationalized bank duly pledged in the name of Executive Engineer, R&B, M.C. Shimla and Cost of tender will be received in shape of Demand Draft drawn in favour of Executive Engineer, R&B, M.C. Shimla. Exemption of bid money shall not be allowed.
- (xiii) The tenders of those contractors who do not deposit the Earnest Money and Cost of tender in the prescribed manner will not be opened and will be summarily rejected.
- (xiv) In case where a tenderer was lowest or other than the lowest & whose offer has been accepted, either withdraws the offer or fails to commence the work on written order of the Executive Engineer, the earnest money so deposited by the tenderer shall stand forfeited.
- (xv) Earnest money of L1, L2 and L3 shall be retained for a period of 120 days.
- (xvi) Other details can be seen in the bidding documents. The officer inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.



- (xvii) The contractors/firms must maintain a wage register/Mustrol at the site of work place and it should be verified from time to time by the inspecting authorities, alongwith any award of work order/documents. Any default by the contractor will render him in-eligible for future participation in the tendering process, for failure to comply with the mandate of the provident fund organization and for furnishing wrong information.
- (xviii) The contractors/firms shall abide by all the terms and condition laid down in the tender Form MW-7. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
- (xix) The contractors should also see all drawings and specifications and in case of doubt, should obtain required clarification from the Executive engineer, R&B, M.C. Shimla, which may in any way influence his tender as no claim whatsoever shall be entertained for any alleged ignorance therefore, once tender has been opened.
- (xx) No subletting of work is permissible.
- (xxi) All statutory deductions such as GST/Income Tax/Labour Cess or any other statutory levies as levied by Govt. of Himachal Pradesh or Govt. of India from time to time shall be payable and deducted from the bills of contractor at the prescribed rates and Govt. will not entertain any claim whatsoever on this account.

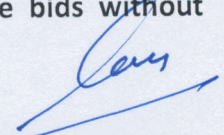
11. ELIGIBILITY CRITERIA:

1. Bidder must upload scanned copies of Printed Letter Head Pad mentioning Name of Contractor, Whattapp Number, Proper Residence Address, Email id and Registration Number with the tender documents otherwise bids shall not be accepted and straightway rejected.
2. Bidder must upload scanned copies of HPPWD Registration/Enlistment, GST Number, EPF Number & individual/firm PAN Number and clearance certificates related to GST, EPF & PAN etc. with the documents otherwise bids shall not be entertained without aforesaid documents.
3. Bidder must upload scanned copies of E-procurement Notice & Form MW-7 (New Copy) duly signed with the bid online otherwise online bid will not be entertained.
4. The bidders must visit the site before submitting the tender and upload certificate with bid documents regarding site visit, execution of the work on a war footing basis & familiarity with site conditions.
5. The bidders are required to upload an undertaking by way of self-attested affidavit stating that the rates they have quoted for the work are inclusive of all taxes and related charges.



6. The bidders must have their own labours and tarring Equipments/ machineries etc. and upload supporting documents as proof otherwise online bid will not be entertained.
7. The bidders have to arrange materials on their own for the execution of works and upload an undertaking stating that they will procure necessary materials for the works.
8. Bidders are required to upload supporting documents proving that they are registered on Call Before You Dig (CBuD) application.

The department has right to extend or cancel the bids without declaring any reasons thereof.

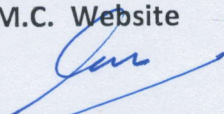

Executive Engineer
(R&B) M.C. Shimla

Endst NO:-MCS/EE/RB/2025- 1442

DATED: 01/07/2025

Copy to:-

1. Hon'ble Mayor, M.C. Shimla for kind information.
2. The Commissioner, M.C. Shimla for kind information.
3. The E-Gov. Cell, M.C. Shimla for information and further necessary action with the direction to upload the E-procurement Notice on M.C. Website immediately.
4. Relevant case file.


Executive Engineer
(R&B) M.C. Shimla