

REQUEST FOR PROPOSAL

Municipal Corporation Shimla (MCS)

E-Procurement Notice

INVITATION FOR BIDS (IFB)

1. The Executive Engineer , (R&B) M.C. Shimla, on behalf of Commissioner M.C. Shimla invites the online bids on item rate, in electronic tendering system, in 2 Cover System for the under mentioned work from the contractors/firms of an appropriate class enlisted with HPPWD as per his/her class of enlistment should be allowed.

Sr. No.	Name of work	Amount put to tender (Rs.)	Earnest Money (Rs.)	Cost of tender (Rs.)	Time Limit
1	Balance work - Construction of Foot over Bridge near Leela Dhar Shop at Himland in ward No.34 under AMRUT	31,83,844/-	63,700/-	1500/-	Six months
2	Construction of Rain Water Harvesting Tank with fountain at Oakover Park under AMRUT	15,41,101/-	30,900/-	500/-	Two months

2. Tender document and other instructions can be downloaded or viewed online from the portal <https://hptenders.gov.in> by the contractors/firms registered on the website which free of cost.

3. **Key Dates:**

1.	Date of Online Publication	20.09.2021	5.00 PM
2.	Document Download Start Date and End Date	20.09.2021 01.10.2021	5.00 PM upto 5.00 PM
3.	Bid Submission Start Date and End Date	20.09.2021 01.10.2021	5.00 PM upto 5.00 PM
4.	Physical Submission of EMD and Cost of Tender Document	04.10.2021	1.00 PM
5.	Date of Technical Bid opening, Evaluation of Technical Bid followed by Opening of Financial Bid.	04.10.2021	2.00 PM

1. **SCOPE & SPECIFICATION OF WORK:** The scope and specification of work shall be as detailed in BOQ.
2. **TENDER DETAILS:** The Tender Documents shall be uploaded online in 2 Cover:
(i) Cover-1: shall contain scanned copies of all "Technical Documents/ Eligibility Information". (ii) Cover-2: shall contain "BOQ/Financial Bid", where contractor will quote his offer for each item.
3. **SUBMISSION OF ORIGINAL DOCUMENTS:** The bidders are required to submit (a) original demand draft towards the cost of bid document and (b) original bid security/Earnest Money Deposit (EMD) and other Technical Documents in O/o Executive Engineer, Road & building Department M.C. Shimla, H.P. as specified in Key dates Sr. No. 4 on Tender Opening Date, failing which the bids will be declared non-responsive.
4. **BID OPENING DETAILS:** The bids shall be opened on 04.10.2021 at 03.00 PM in the office of Executive Engineer, R&B M.C. Shimla H.P. by the authorized officer. In their interest the tenderer are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
5. **FINANCIAL EVALUATION:** Financial proposals shall be opened only for Technically Qualified Bidders. Bidders shall be required to quote rates for the complete scope of work as detailed in BOQ. The bidder shall quote on item rate basis against the items mentioned in the BOQ. Bidder with the lowest quote rate shall be declared L-1 bidder.
6. **GENERAL CONDITIONS:**
 - (i) Tenders are to be submitted only on MC forms/BOQ. The documents consisting of the detailed specification, schedule of quantities of various items of work, and the conditions to be complied with can be downloaded or viewed online from the portal <https://hptenders.gov.in> on the date(s) & time given against key dates above by the firms/individual registered on the website.
 - (ii) Tenders can be uploaded on web site up to date shown/given above and opened on the date and time shown at point No.3(5) above.
 - (iii) Canvassing/compartmentalization are strictly prohibited and the tenders submitted by the contractors who resort to same shall be liable for rejection.
 - (iv) The contractors/firms must quote the rates as per format of BOQ should be worked out and the requisite totals be given.

- (v) The contractors should read the specification carefully before submitting the tender.
- (vi) If it is found that the tender is not submitted in proper manner or contains too many corrections of absurd rates or amounts it would be open to take suitable action against the tenderer.
- (vii) The acceptance of a tender after opening will rest with the Executive Engineer, who does not bind himself to accept the lowest tenders and reserve to himself the right to reject any or all of the tenders received without assigning any reason. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- (viii) It is in the interest of the contractor that he visits the site of work and acquaints himself with conditions prevalent there before submitting his tender, as no claim whatsoever shall be entertained once tender has been submitted.
- (ix) Ambiguous/telegraphic/Conditional tenders or tenders by Fax/E-mail shall not be entertained/considered in any case.
- (x) On acceptance of the tender, the name of the authorized representative (s) of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
- (xi) The time allowed for completion of the work as shown above shall be reckoned from the seventh day of the date of written orders to commence the work, by the Engineer-in-charge.
- (xii) The earnest money shown above will be received in shape of Fixed Deposit Receipt (FDR) of a Nationalized bank duly pledged in the name of Executive Engineer, R&B, M.C. Shimla and Cost of tender will be received in shape of Demand Draft drawn in favour of Executive Engineer, R&B, M.C. Shimla. Exemption of bid money shall not be allowed.
- (xiii) The tenders of those contractors who do not deposit the Earnest Money and Cost of tender in the prescribed manner will not be opened and will be summarily rejected.
- (xiv) In case where a tenderer was lowest or other than the lowest & whose offer has been accepted, either withdraws the offer or fails to commence the work on written order of the Executive Engineer, the earnest money so deposited by the tenderer shall stand forfeited.
- (xv) Earnest money of L1, L2 and L3 Contractor shall be retained for a period of 120 days.
- (xvi) Other details can be seen in the bidding documents. The officer inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not

received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.

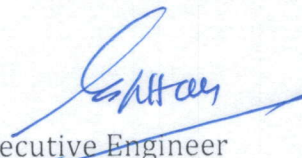
- (xvii) The contractors/firms must maintain a wage register/Mustrol at the site of work place and it should be verified from time to time by the inspecting authorities, alongwith any award of work order/documents. Any default by the contractor will render him in-eligible for future participation in the tendering process, for failure to comply with the mandate of the provident fund organization and for furnishing wrong information.
- (xviii) The contractors/firms shall abide by all the terms and condition laid down in the tender Form MW-7. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement annexed as Annexure-I.
- (xix) The contractors should also see all drawings and specifications and in case of doubt, should obtain required clarification from the Executive engineer, R&B, M.C. Shimla, which may in any way influence his tender as no claim whatsoever shall be entertained for any alleged ignorance therefore, once tender has been opened.
- (xx) No subletting of work is permissible.
- (xxi) All statutory deductions such as GST/Income Tax/Labour Cess or any other statutory levies as levied by Govt. of Himachal Pradesh or Govt. of India from time to time shall be payable and deducted from the bills of contractor at the prescribed rates and Govt. will not entertain any claim whatsoever on this account.

7. ELIGIBILITY CRITERIA:

1. Bidders must furnish all the requisite information on the attached Proforma and give the copy of HPPWD Registration/Enlistment, G.S.T. Number, EPF Number & photocopy of individual/firm PAN Number allotted to them with their application at the time of applying for tender documents. Application will not be entertained without aforesaid documents.
2. E-tenders will be accepted only from those contractors/firms who have successfully executed similar work to any Government/ Semi-Government Department or any other organization in last three years anywhere in India. Work completion certificate/performance certificate must be submitted in this regard. The certificate must have value of the work executed, start and end date of the project and scope of work executed by the bidder.

3. Bidder must upload scanned copy of Proforma, E-procurement Notice & Form MW-7 duly signed with the bid online and must submit hard copy of these documents at the time of physical submission otherwise online bid will not be entertained.

The department has right to extend or cancel the bids without declaring any reasons thereof.



Executive Engineer
(R&B) M.C. Shimla

Endst NO:-MCS/EE/RB/2021- 2682

DATED: 13/9/21

Copy to:-

1. Hon'ble Mayor, M.C. Shimla for kind information
2. The Commissioner, M.C. Shimla for kind information
3. The Computer Cell, M.C. Shimla for information and further necessary action with the direction to upload the E-procurement Notice on M.C. Website immediately.
4. Relevant case file.


Executive Engineer
(R&B) M.C. Shimla

Annexure-I

Sr. No.	Description	Detail	Page No.
1.	Job No.		
2.	Name of work for which rate Quoted		
3.	Name of Contractor		
4.	Address		
5.	E-mail Address with Telephone No.		
6.	Tender Cost		
7.	EMD		
8.	Registration No.		
9.	PAN No.		
10.	GST No.		
11.	EPF No.		
12.	Tender Form MW-7 & NIT enclosed and duly signed		
13.	Experience, if required enclosed		

Certified that information furnished above are true to the best of my Knowledge and belief

Signature
Name:

Annexure-II

AGREEMENT

This agreement made on the day of _____ between _____
(Thereinafter called the 1st party) and Shri _____, Commissioner, M.C. Shimla on behalf of M.C. Shimla (hereinafter called the 2nd party) to sign their agreement:-

1. Whereas the Municipal Corporation Shimla has invited the tender for work known as _____ and the contractor/bidder (i.e. 1st party) has submitted his rates pursuance to the notice inviting tender, along with the other contractors and the rates as mentioned in the award letter No. _____ dated _____ of the contractor for the execution of the above work has been accepted by the Municipal Corporation, Shimla.
2. The Contractors (1st party) shall abide by all the conditions laid down in the tender form M.W.- 7 and the terms & conditions mentioned in the award letter dated _____ issued in connection with this work.
3. The 1st party shall observe the time allowed for carrying out the work strictly and time for completion of the work shall be the essence of the contract on the part of the 1st party. The work of the contract be proceeded with all due diligence and in case of non completion of work within the stipulated period the 1st party shall pay a penalty/compensation of an amount equal to 1% on the tender cost for delay of each day to the 2nd party as per clause of M.W.-5/ M.W.-7. However, if the 2nd party is satisfied that the delay is due to bonafide reasons or due to circumstances beyond the control of the 1st party it may realise this penalty at a rate less than one percent. Provided further that nothing shall prevent the 2nd party to debar the 1st party from undertaking any further works/contract of M.C. Shimla in addition to the said compensation/penalty if he is satisfied that the delay is attributable to the negligence, carelessness or incompetence of the 1st party.
4. The 2nd party i.e., Commissioner, Municipal Corporation, Shimla shall have a right to rescind the contract in respect of any delay or inferior workmanship or otherwise for any breach of the contract. Upon such rescinding, the earnest money of the contractor i.e. 1st party shall be liable to be forfeited in favour of Municipal Corporation, Shimla in addition to the other action as deemed fit by the 2nd party.

5. If the contractor, desires the extension of time for completion Executive Engineer (R&B) M.C. Shimla as per clauses of the tender under whose supervision the work is being executed. The Executive Engineer shall grant extension up to a period of one month if in his opinion it is necessary, provided that any extension of the contracted time limit beyond the period of one month can only be granted with the permission of the 2nd party.
6. The Contractor shall execute every part of work in the most substantial and workman like manner and materials be used strictly in accordance with the HPPWD specifications. The work shall also conform to the designs, drawings and instructions in respect of the work approved by Municipal Corporation, Shimla from time to time.
7. All references to Municipal Engineer in the tender form shall be read as Executive Engineer (R&B) M.C. Shimla.

In witness whereof the Contractor and Commissioner have here into set and subscribe their signatures in the presence of the witnesses on this day of _____ at Shimla.

In witness whereof.

Signature of Contractor

Address:-

(Authorised Signatory
on behalf of
Commissioner, M.C.
Shimla)
Executive Engineer,
Roads & Bldg. Deptt.
M.C. Shimla

Witnesses:-

1. _____

2. _____

3. _____